

Please use the guide below in formatting your resume to upload in the "CV" section of the UCI Graduate Application. Note that applicants do not need to have information/experience in every category listed. This serves as a guide and recommendation for content only.

Category	Items to include	
<b>Education</b>	Bachelor's Degree(s)	Please include: Name of the University, Name and Type of Degree Earned, and Date of Graduation
	Graduate Degree or Post-Baccalaureate Program(s)	<b>Did you complete Graduate degree or post-Baccalaureate program after your Bachelor's Degree?</b>  If so, please include: Name of the University, Name and Type of Degree Earned or Program Completed, and Date of Graduation/Completion
<b>Honors College or Program</b>	<b>Did you complete an Honors/Honors College program during your undergraduate experience?</b> <i>Note: This is separate from being on the Dean's List or Latin Honors distinction.</i> If so, please include the name of the program, years of participation, and any other details you feel may be relevant.	
<b>Scholarships</b>	<b>Have you been awarded any scholarships during your college or university studies?</b> If so, include: Title of Scholarship, Date(s) Awarded, and Details/Description of Scholarship.	
<b>Scholarly Publications</b>	<b>Have you had any academic work and/or research published in scholarly journals or publications?</b> If so, provide additional information and citation(s).	
<b>Club and Organization Involvement</b>	<b>Did you or do you participate in any social/volunteer organizations during your undergraduate experience?</b> If so, please provide details about the organization, your role in the organization, and dates of participation.	
<b>Language Fluency</b>	<b>Are you fluent in a language other than English?</b> If so, describe your level of fluency in language(s) other than English. Please include detail about your comfort level in reading, writing, and speaking. Address how you learned the language, how often you use the language, and how comfortable you may be communicating with patients in the language.	
<b>Certifications and Licenses</b>	<b>Have you earned any certifications or licenses?</b> If so, please include information about the type of Certification or License, the License Number (if applicable), Month and Year Earned, and Expiration (if applicable).	
<b>Work/Volunteer Experience</b>	<p>Please separate <b>paid</b> work/internships and <b>unpaid</b> volunteer positions/internships into <u>two separate sections of your resume</u>.</p> <p>For each role, please include:</p> <ul style="list-style-type: none"> <li>• Title, Company/Organization, Location</li> <li>• A short description of your job duties (2-3 bullet points preferred)</li> <li>• Dates (include months and years of start and end)</li> <li>• Was this a paid experience or a volunteer experience?</li> </ul>	